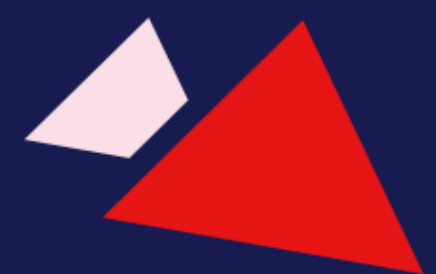




**Girlguiding**  
Middlesex North West  
county



# Residential Workshop



# What we will cover today...

The Stages of Planning

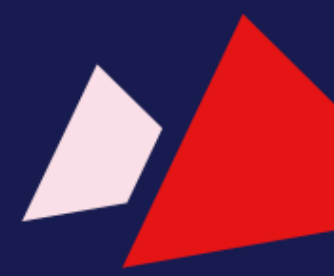
REN Form

Getting Creative when Planning





Thinking about  
taking girls away?



# Things to consider .....



When



Where



Who will help me

# Who do I need to talk to?



# What's next?



Choose your location and approximate number of girls required to make the trip financially viable.



Distance - Do you need to allow transport costs or keep it local so girls can be dropped off by parents?



Is the location suitable and is it an approved site?





# Other consideration

## Extra adults

Do you need them?

Do they have a role?

Who pays for them?

## Young Leaders

Sleeping arrangements

Specific roles

## Own children

Extra adults will be required to look after children of the team.



# Adult roles



## Leader in charge

Runs the event  
Working towards or has the going away modules for the event



## First Aid

Has a recognised First Aid Qualification  
Has completed safe space level 1 and 2  
Is DBS checked by Girlguiding



## Catering

Has completed a safe space level 1 and 2  
Is DBS checked by Girlguiding  
Is used to and is competent cooking for larger groups of people



# REN

Residential Event Notification

# Title

Copy



Getting  
creative



# Residential programme

## Your residential programme will...

...always include

and

...likely include

Arrival & Departure

Washing Up

Wake Up

Duties

Breakfast

Bedtime

Lunch Time

Lights Out

Dinner Time

Snack time/Elevenses

Rest Hour

Inspection

Opening Ceremony

Closing Ceremony

**This is your core programme**



# Core programme

## Example: Guide & Rangers weekend camp

Setting up a core programme allows you to focus on the fun elements of your residential. Meaning when you sit down to plan, you only have a few hours to fill on each day.

Timing	Friday	Saturday	Sunday	Monday	
7:00am					
7:30am					
8:00am		Breakfast	Breakfast		
8:30am				Breakfast	
9:00am		Job & Inspection	Job & Inspection	Jobs & Decamp	
9:30am					
10:00am					
10:30am				Closing Ceremony	
11:00am				Pick Up	
11:30am					
12:00am		Lunch	Cook your own lunch		
12:30pm					
13:00pm					
13:30pm					
14:00pm					
14:30pm					
15:00pm					
15:30pm					
16:00pm		Fruit			
16:30pm		Rest Hour	Fruit		
17:00pm			Rest Hour		
17:30pm	Arrive - Set Up				
18:00pm					
18:30pm	Opening Ceremony	Jobs	Jobs		
19:00pm	Dinner	Dinner	Dinner		
19:30pm	Jobs				
20:00pm					
20:30pm					
21:00pm					
21:30pm	In Bed	In Bed	In Bed		
22:00pm					
22:30pm	Lights Out	Lights Out	Lights Out		
23:00pm					



# Fun programme

## Example: Guide & Rangers weekend camp

The fun elements allow to get creative, by connecting to a theme and including the young members in the planning.

### Your activities may include:

Onsite Activities	Campfire
Craft	Camp Challenges
Wide Game	Free Time
Off-site Trip	Skills Builders

Timing	Friday	Saturday	Sunday	Monday	
7:00am					
7:30am					
8:00am		Breakfast	Breakfast	Breakfast	
8:30am					
9:00am		Job & Inspection	Job & Inspection	Jobs & Decamp	
9:30am					
10:00am		Archery (Group 1)	Lanterns (Group 2)	Climbing (Group 1)	Performance Practice (Group 2)
10:30am					
11:00am		Lanterns (Group 1)	Archery (Group 2)	Performance Practice (Group 1)	Climbing (Group 2)
11:30am					
12:00am		Lunch	Cook your own lunch		
12:30pm					
13:00pm		Memory Game			
13:30pm					
14:00pm		Rifle Range (Group 1)	Camp Stage 3 (Group 2)		
14:30pm					
15:00pm		Camp Stage 3 (Group 1)	Rifle Range (Group 2)	Shop	
15:30pm				Rest Hour	
16:00pm		Fruit		Fruit	
16:30pm		Rest Hour		Assault Course	
17:00pm				Challenges	
17:30pm	Arrive - Set Up	Spray Art			
18:00pm	Opening Ceremony				
18:30pm	Dinner	Dinner	Dinner		
19:00pm					
19:30pm	Jobs	Jobs	Jobs		
20:00pm					
20:30pm	Micky Mouse Ears	Wide Game	Camp Fire / Performance's		
21:00pm					
21:30pm	In Bed	In Bed	In Bed		
22:00pm					
22:30pm	Lights Out	Lights Out	Lights Out		
23:00pm					





# Embracing your theme

Young members enjoy having a theme and helps to give you a direction when planning.

Theme

Something to wear

Craft/Activity

On site Activities

Wide Games

---



# Let's get creative

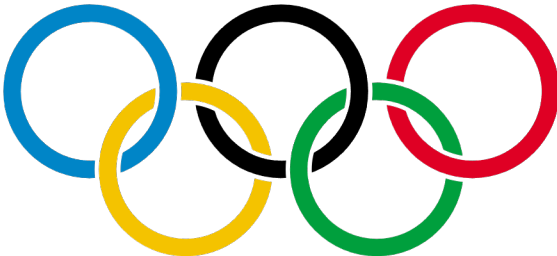
Each group will be given a theme, work together to choose activities or descriptions to connect with your theme for each category

Craft (Something to wear)

Craft (Something to take home)

On-site Activity

Wide Game





Questions



Jenni

[countycomm@girlguidingmiddxnw.org.uk](mailto:countycomm@girlguidingmiddxnw.org.uk)



**Girlguiding**  
Middlesex North West  
county

